

Freedom of Information Act 2000

The <u>Freedom of Information Act 2000</u> (FOI) came into force in January 2005. Under the Act, any person has a legal right to ask for access to information held by Endeavour Multi Academy Trust. The Trust must say what information we hold and provide it unless an <u>exemption</u> applies.

It is an offence to conceal, damage or destroy information to avoid responding to a request.

All requests must be in writing and provide an address for the response. The request does not have to mention the Act, nor does it have to say why the information is required.

All requests will receive a response, even if the Trust does not have what you are asking for. If we do have the information it will be supplied, except where exemptions apply.

Requesters can complain about our response, this is an <u>Internal Review</u>. If the requestor is unhappy after our complaint response, you can complain to the ICO.

For further information please contact Endeavour Multi Academy Trust's DPO, Mr Tony Dooley on t.dooley@endeavourmat.co.uk